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Approved For Release 2000/08/28 : CIA-RDP78-03991A000200070019-2

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 23 December 1953

FROM : Chief, Procurement Division  
*Deputy*

SUBJECT: Weekly Activity Report

## 1. GENERAL

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## a. Contract with [REDACTED] Corporation (continued item):

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Copies of the subject contract covering procurement of Two [REDACTED]  
[REDACTED] Copy Card Machines are in the Contractor's possession for  
execution and return to the Agency.

## 2. ITEMS OF INTEREST

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a. ~~Re-establishment~~ <sup>25X1A11b</sup> of [REDACTED] Procurement (continued item):

(1) [REDACTED] Ammunition: No change 25X1A11b

(2) 1953 ~~Shopping~~ <sup>25X1A11b</sup> Dist: [REDACTED] Arms and Accessories:

(a) [REDACTED] Loaders (continued item): No change

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(b) Pistols from [REDACTED] (continued item): No change

b. Contracts Covered by FY 52 Vouchered Funds (continued item):

- |  |    |
|--|----|
| (1) Final settlement proposal sent to Contractor but final agreement not signed .....          | 1  |
| (2) Audit received by A&I Br. Action pending on bill of material by Contractor and Commo ..... | 1  |
| (3) Audit received by A&I Br. Action pending .....   | 1  |
| (4) Deliveries completed. Audit made but not received by A&I Br. ....                          | 1  |
| (5) Deliveries completed. Audit requested .....  | 10 |
| (6) Deliveries or services not completed .....   | 12 |
| Total  | 26 |

c. Contracts Covered by FY 51 Vouchered Funds (continued item):

- |  |   |
|--|---|
| (1) Forwarded to Chief, Industrial Audit Branch for referral to G.A.O. ....            | 1 |
| (2) In final settlement. Oral agreement .....  | 3 |
| (3) Interim settlement made, final settlement pending .....                            | 1 |
| (4) Final settlement proposal sent to Contractor but final agreement not reached ..... | 2 |
| (5) Deliveries or services not completed .....   | 1 |
| Total  | 8 |

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d. Contract XG-903 [REDACTED] (continued item): The company has advised that it expects to have the revised termination claim in our hands this week.

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e. Proposed Contract with [REDACTED] (continued item): No change. (The security clearance of legal counsel is still being awaited).

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f. Rental of IBM Electronic Searching Selector (continued item): Negotiations with IBM for the subject equipment have been postponed again at the request of IBM and with the concurrence of Mr. A. V. [REDACTED] O&M Examiner to 23 December 1953.

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g. Proposed Contract with [REDACTED] Inc. (continued item): On 22 December 1953 a meeting was held with [REDACTED] Inc. which continued negotiations toward the new master contract desired by the Office of Communications. Progress was made in the form of an offer by [REDACTED] to lower certain salaries but these are still considered too high. Consideration of this matter will continue with additional negotiation.

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h. Request for Globulin, Polio Myelitis: (new and completed item): An urgent request was received from Medical Section for 5 vials of Globulin, Polio Myelitis, Immune (Human) 10 cc. This item was needed at once. Arrangements were made through Department of the Army, G-4, for immediate pick-up of the item at Ft. Belvoir. No reimbursement or formal request was required. Request from Medical Section was received 1100 hours, 21 December 1953. Material was ready for pick-up the afternoon of 21 December 1953. Arrangements were made for Medical Section personnel to make the pick-up.

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Fund showing various information relative to orders which were placed in FY 1953 but still not delivered at the close of that year.

It became necessary to compile this report because the moneys which were not disbursed from the fund at the end of FY 1953 were recalled and all disbursements made after 1 July 1953 were charged to FY 1954 funds regardless of the fact that some of the orders were placed by this Agency in FY 1953 and the Purchase Orders written by GSA prior to 1 July 1953. Also, as established, this fund was a continuing fund not affected by Fiscal years.

At the beginning of FY 1954 approximately [REDACTED] was placed in the GSA working fund and FY 1954 orders placed against it. However, due to the drain of both FY 1953 and FY 1954 disbursements against it the fund was soon exhausted and the entire FY 1954 Supply Division stock replenishment program placed in an extremely unsound position both financially and logistically.

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The above mentioned report has been transmitted to IO/Admin Staff and further developments are awaited.

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##### 5. MAJOR OBJECTIVES

a. Objectives for Calendar Year 1953 (continued item): The bi-weekly report for this item will be reported as due on next week's report.

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